a place of mind

Date: December 3, 2021
Time: 2:30-4:00pm
Location: Zoom

Item #	Time	Description	Presenter	Enclosures	Action
1.	2:30 - 2:35 (5 min)	Welcome	Peter Smailes	--	
2.	2:35 - 2:40 (5 min)	Approval of Minutes	Peter Smailes	*2. DRAFT Sep 16 2021 ITCPC Minutes v2*	Approval
3.	2:40 – 3:00 (20 min)	Project Roadmap and Business Case Development Update	Mike Balzer	*3. IT CPC 2021-12-03 - Roadmap and BizCase Dev Update v1*	Information
4	3:00 – 3:15 (15 min)	New Proposals • Library System Replacement	Mike Balzer	*4a. LSR- Library System Replacement - Investment Request V2*	Recommendation
5.	3:15 – 3:35 (20 min)	IT Project Resourcing Proposal	Jennifer Burns, Laleh Mosadegh	*5. IT CPC 2021-12-03 - Project Resourcing Proposal v1.7*	Recommendation
6	3:35 – 3:50 (15 min)	IT Small Capital Funding Repayment Principles	Mike Balzer	*6. IT CPC 2021-12-03 - IT Capital Repayment Principles v1*	Discussion
7	3:50 – 3:55 (5 min)	Financial Update	Mike Balzer	*7. IT CPC 2021-12-03 - SmallCapProjFund v2*	Information
8.	3:55 - 4:00 (5 min)	Closure and next meeting(s)	Peter Smailes	--	

Members

Chair – Peter Smailes, Vice-President Finance and Operations
Vice-Chair – Rob Einarson, Associate Vice-President, Finance and Operations, UBC Okanagan
Andrew Parr, Associate Vice-President, Student Housing & Community Services
Dr. Bryce Traister, Dean, Creative & Critical Studies, UBC Okanagan
David Shorthouse, Director, Academic Initiatives, Office of the Vice-President, Academic
Dr. Gage Averill, Dean, Faculty of Arts
Elana Mignosa, Associate Vice-President, Finance and Operational Excellence and Co-Lead of Integrated Service Centre (ISC)
Jennifer Burns, Associate Vice-President and Chief Information Officer, University of British Columbia
John Metras, Associate Vice-President, Facilities, Infrastructure Development
Professor John Ries, Senior Associate Dean, Research Professor, Strategy & Business Economics Division
Dr. Pam Ratner, Vice-Provost and Associate Vice-President, Enrolment & Academic Facilities, Office of the Vice-President, Academic
Rachel Fernandez, Associate Vice-President, Research and Innovation
Dr. Ramon Lawrence, Professor, Computer Science, UBC Okanagan
Shanda Jordan Gaetz, Executive Director, Faculty Affairs, Deans Office, Human Resources
Dr. Simon Bates, Associate Provost, Teaching and Learning, Office of the Vice-Provost Academic, UBC
Susan Parker, University Librarian, Library

Ex-Officio

Jenny Lum, Director of Finance, Provost, Office of the Vice-President
Mike Balzer, IT Portfolio Design Lead
Stephen Lamb, Deputy Chief Information Officer, OCIO, UBC
Steve Bow, Assistant to the Comptroller, Office of the Comptroller
Yolanda Gonzales, Associate Director, Finance IT
Committee Administrator – Swati Mittal, Interim Executive Assistant, OCIO, UBC

Regrets

John Metras, Associate Vice-President, Facilities, Infrastructure Development
Dr. Pam Ratner, Vice-Provost and Associate Vice-President, Enrolment & Academic Facilities, Office of the Vice-President, Academic
Dr. Bryce Traister, Dean, Creative & Critical Studies, UBC Okanagan
David Shorthouse, Director, Academic Initiatives, Office of the Vice-President, Academic
Susan Parker, University Librarian, Library
(Tentative) Shanda Jordan Gaetz, Executive Director, Faculty Affairs, Deans Office, Human Resources
(Tentative) Dr. Gage Averill, Dean, Faculty of Arts
(Tentative) Jenny Lum, Director of Finance, Provost, Office of the Vice-President

Guests

Laleh Mosadegh, Associate Director – Program Delivery

Delegates