Information Technology Governance
IT Capital Planning Committee
AGENDA

THE UNIVERSITY OF BRITISH COLUMBIA

a place of mind

UBC

Date: Feb 6, 2023
Time: 1:00-3:00 pm
Location: Zoom

Item #	Time	Description	Presenter	Enclosures	Action
1.	1:00 – 1:05 (5 min)	Welcome	Rob Einarson	--	
2.	1:05 – 1:10 (5 min)	Approval of Minutes	Rob Einarson	*2. DRAFT Nov 7 2022 ITCPC Minutes v2*	Approval
3.	1:10 – 1:30 (20 min)	Project Update • Business Case Development Update • Current Roadmap	Mike Balzer	*3. IT CPC 2023-02-06 - Project Update v1*	Information
4	1:30 – 2:00 (30 min)	New or Updated Proposals • Housing, Immigration & Relocation Legal Files • Travel Booking Portal Contact Integration • Child Care Management System Replacement	Mike Balzer	*4a. P294 - Case Management for Housing Immigration Reloc - Investment Request* *4b. P295 - Travel Booking Portal Contact Integration - Investment Request v2* *4c. P296 - Childcare Management System Replacement - Investment Request*	Recommendation
5	2:00 – 2:10 (10 min)	Demand Overview and Portfolio Visualization	Mike Balzer	*3. IT CPC 2023-02-06 - Project Update v1*	Information
6.	2:10 – 2:15 (5 min)	Resourcing Update	Laleh Mosadegh	*Verbal Update*	Information
7.	2:15 – 2:25 (10 min)	Financial Update	Yolanda Gonzalez	*7. IT CPC 2023-02-06 - SmallCapProjFund v1*	Information
8.	2:25 – 2:30 (5 min)	Closure and next meeting(s)	Rob Einarson	--	

Members

Chair - Rob Einarson, Associate Vice-President, Finance and Operations, UBC Okanagan
Andrew Parr, Associate Vice-President, Student Housing & Community Services
Dr. Bryce Traister, Dean, Creative & Critical Studies, UBC Okanagan
David Shorthouse, Director, Academic Initiatives, Office of the Vice-President, Academic
Dr. Gage Averill, Provost and Vice-President, Academic
Elana Mignosa, Associate Vice-President, Finance and Operational Excellence and Co-Lead of ISC
Jennifer Burns, Associate Vice-President and Chief Information Officer, University of British Columbia
John Metras, Associate Vice-President, Facilities, Infrastructure Development
Professor John Ries, Senior Associate Dean, Research Professor, Strategy & Business Economics Division
Rachel Fernandez, Associate Vice-President, Research and Innovation
Dr. Ramon Lawrence, Professor, Computer Science, UBC Okanagan
Shanda Jordan Gaetz, Executive Director, Faculty Affairs, Deans Office, Human Resources
Dr. Simon Bates, Associate Provost, Teaching and Learning, Office of the Vice-Provost Academic, UBC
Bradley Wuetherick, Associate Provost, Academic Programs, Teaching and Learning (Okanagan)
Professor Bhushan Gopaluni, Vice-Provost and Associate Vice-President, Faculty Planning, pro tem
Dr. Robert Kozak, Dean, Faculty of Forestry
Matthew Boydston, Assistant Comptroller
Susan Parker, University Librarian, Library
Salman Shahid, Director of Enterprise Architecture

Ex-Officio

Jenny Lum, Director of Finance, Provost, Office of the Vice-President
Shelly Morrison, Senior Director, Financial Services and Strategic Procurement
Mike Balzer, IT Portfolio Design Lead
Stephen Lamb, Deputy Chief Information Officer, OCIO, UBC
Yolanda Gonzales, Associate Director, Finance IT
Henry NG, Portfolio Analyst
Todd Zimmerman, Associate Director, Engagement Services, UBCO
Committee Administrator – Swati Mittal, Executive Coordinator, OCIO, UBC

Guests

Laleh Mosadegh, Associate Director, Program Delivery

Regrets

Dr. Bryce Traister, Dean, Creative & Critical Studies, UBC Okanagan (administration leave)
Stephen Lamb, Deputy Chief Information Officer, OCIO, UBC
Matthew Boydston, Assistant Comptroller
Shanda Jordan Gaetz, Executive Director, Faculty Affairs, Deans Office, Human Resources
Dr. Gage Averill, Provost and Vice-President, Academic

Delegates

Grainne McElroy, Deputy Chief Information Officer, Faculty of Medicine (for Shanda Jordan Gaetz)
Janice Stewart, Associate Dean, Faculty of Arts (for Dr. Clare Haru Crowston)